



AGENDA
Joint Operating Committee Meeting
Tuesday, June 2, 2020
In-Person and Virtual Meeting Via Zoom

6:30 PM –Executive Session

7:00 PM – Regular Meeting

Mrs. Connie Ruhl, President - Bethel Park
Mrs. Calvina Harris, Vice President - Duquesne City

Mr. Gerald Pantone - Baldwin-Whitehall
Mr. David Schaap - Brentwood
Mr. Roger Tachoir - Clairton City
Mr. Travis Stoffer - Elizabeth Forward
Ms. Amy Moranelli-Johnson - South Allegheny

Mr. Wayne Perry - South Park
Ms. Kathleen Ligeros - Steel Valley
Mrs. Suzanne Downer - West Jefferson Hills
Mr. Nicholas Alexandroff - West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel matters.

4. Presentation – None

5. Student Representative Reports -- None

6. Minutes

- 6.1. Approval of Minutes from May 5, 2020

7. Financial ACTION ITEMS

The Administration recommends the approval of the finance items 7.1 to 7.8 as presented (enclosed and website attachment):

7.1. Program Funds

7.2. Ratify Payment of Invoices – Administrative Budget

7.3. Approve Payment of Invoices – Administrative Budget

7.4. Approve Payment of Bills and Purchase Orders – Operating, Workforce & Perkins Budgets

7.5. Ratify Customer Service Report for April

7.6. Ratify Student Activity Report for April

7.7. Budget Transfers for the 2019-2020 School Year

Ratify necessary budget transfers for the 2019-2020 school year effective June 30, 2020 (full report will be included in the August JOC meeting materials).

7.8 Payment of June and July Invoices

Because there is no meeting scheduled in July, it is recommended that the Board authorize the Administration to pay invoices when received so that they may be paid out of the correct school year. All invoice payments will be ratified at the August meeting.

8. Executive Director's Report ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1. Operations

8.1.1. Worker's Compensation Insurance Renewal

- Approve the renewal with **Arthur J. Gallagher & Co.** for the worker's compensation insurance through CM Regent for the 2020-2021 school year (final costs will be available at the JOC meeting).

8.1.2 Insurance Renewal

- Approve the renewal with **Arthur J. Gallagher & Co.** for the insurance policies for the 2020-2021 school year (final costs will be available at the JOC meeting).

8.1.3 Indiana County CTC Lease Agreement for 2020-2021 School Year

- Approve the lease agreement **between Steel Center and Indiana County Technology Center** to provide nursing program to interested students at a **rental rate of \$17,500 annually** for the 2020-2021 year (enclosed and website attachment).

8.1.4 Tuition from Non-Participating Districts for 2020-2021

- Approve the tuition for **non-participating districts for the 2020-2021 school year at a cost of \$9,681 per student**, the same rate as current year.

8.1.5 Parkway West Business Manager Services Agreement

- Approve the agreement between Steel Center and Parkway West CTE and Mr. Chris Hamilton to provide financial services support from July 1, 2020 to June 30, 2021 at a rate of \$60 per hour, not to exceed 20 hours per week (enclosed and website attachment).

8.1.6 Equipment and Purchase

- Approve the purchase of a **Proofer Cabinet** for the Baking Program from **KaTom Restaurant Supply at a cost of \$10,201** paid for through the Supplemental Equipment Grant (3 quotes enclosed and website attachment).

8.1.7 Perkins Grant Purchase

- Authorize Executive Director to approve equipment and supply purchases with Perkins Grant Funds by June 30, 2020. (Purchases will conform to all state and federal regulations and will be ratified at the August JOC Meeting.)

8.1.8 Supplemental Grant Purchase

- Authorize Executive Director to approve equipment purchases with PDE Supplemental Grant Funds by June 30, 2020. (Purchases will conform to all state and federal regulations and will be ratified at the August JOC Meeting.)

8.2. Personnel**8.2.1. Interim Fiscal Coordinated Services Agreement Extension**

- Approve the extension of the agreement with Jasmine Upshaw to serve as Interim Fiscal Coordinator from July 1, 2020 and June 30, 2021.

8.2.2 Approval of Summer Teacher Supplemental Rate

- Approve the supplemental rate of **\$26 per hour** for **Scott Kane** for up to 7 days.

8.2.3 Approval of Summer Per Diem Rate

- Approve **Laura Herron, Angela Seaman and Lori Warabow** to be paid their per diem rate for up to 5 days, and **Shannon Hinkle** to be paid at his per diem rate for up to 10 days for work during the summer months.

8.2.4 Approval Salary Lane Change

- Approve salary change for **Adam Mika to Step 8, Lane 2** for a salary of \$57,738 for the 2020-2021 school year.

8.3 Conferences, Seminars & Competitions –None

9. Buildings & Grounds Report

9.1. Chiller Update

10. Architect’s Report

11. Superintendent of Record Report

12. Solicitor’s Report

13. Information Items

- 13.1.** JOC Brief (will be sent separately)
- 13.2.** Assistant Director: Principal Report (will be sent separately)
- 13.3.** Assistant Director: Curriculum and Technology Report (will be sent separately)

14. Other Business – Joint Operating Committee Business Items

14.1. Superintendent of Record Contract Renewal

- Approve the contract between the Steel Center and Baldwin-Whitehall School District for services of Dr. Randal Lutz as Superintendent of record for a two-year period from July 1, 2020 to June 30, 2022 at a rate of \$5,000 per year.

14.2. Election of PSBA Voting Delegate – due to PSBA by August 31, 2020

- Elect a voting delegate to the PSBA 2020 Delegate Assembly Meeting to be held on Saturday, November 7, 2020 at 9:00 a.m. at the Mountain View Middle School, Cumberland Valley School District, or via zoom. (NOTE: This is not being held in conjunction with the PSBA Virtual Conference in October.)

15. Adjournment

NEXT MEETING: Tuesday, August 4, 2020